

Copy in M.D. Room  
Green Book  
M 4/10  
Pls know how  
this organization  
outlined - for  
use with any  
other with similar  
CIA people

STAT

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☐ UNCLASSIFIED

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☐ INTERNAL  
USE ONLY

☐ CONFIDENTIAL

☐ SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

*Blade 1/113*

FROM:

EXTENSION

NO.

Director of Logistics

DATE

12 MAR 1971

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT

RECEIVED

FORWARDED

1. Deputy Director for Support

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

UL 1 137C

☐ SECRET

☐ CONFIDENTIAL

☐ INTERNAL  
USE ONLY

☐ UNCLASSIFIED

ADMINISTRATIVE  
INTERNAL USE ONLY

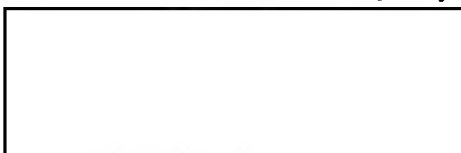
77-29/8

12 MAR 1971

MEMORANDUM FOR: Deputy Director for Support

Dear Jack:

I return to you a routing slip from Colonel White which forwarded to us Mr. Kunzig's letter to Mr. Helms of 24 November 1970 concerning Commissioner Sampson. You might wish to mention to Colonel White that I had a discussion with Commissioner Sampson and that you and I will have him out for lunch in the near future.



John F. Blake  
Director of Logistics

Att

ADMINISTRATIVE

INTERNAL USE ONLY

OL 1-1376

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

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CONFIDENTIAL

SECRET

# OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Ex. Dir.	12/1	W
2	DD S		
3			
4			
5			
6			

<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks: This would seem to be a good move. Please keep me posted. Unless you have something you want to say to G & A, I see no need for a reply. Of Jack Coffey and Jack Blake

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

DCI

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SECRET

25X1

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### OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	D/Kos Mr Blake		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

**Remarks:**

Should we write  
at same time as

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
ADD/S	DEC 1970

Mr Soffey

A copy should go  
to Jack Blake. I  
hope the new set  
up described in para 3  
works better than the  
old system.



5 Dec. 70

Orig forwarded to D/L on 12/3/70.



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# OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Ex. Dir.	12/1	
2	DD S		
3			
4			
5			
6			

<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks: This would seem to be a good move. Please keep me posted. When you have something you want to say to GSA, I see no need for a reply. c/s Jack Coffey and Jack Blake

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO. DATE

DCI 30/11/70

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*Don't ask me  
Simpson, you should  
try to see that  
they do.*

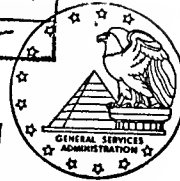


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UNITED STATES OF AMERICA  
GENERAL SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20405

Executive Registry

70-5805



DD/S

70-4706

FILE

*Bledg 1/21/71 3*

NOV 24 1970

Honorable Richard Helms  
Director of Central Intelligence  
Washington, D. C. 20505

Dear Mr. Helms:

We have undertaken a large-scale reorganization of the Public Buildings Service of this agency designed to improve their responsiveness to the requests of Federal agencies. This new organization will also permit us to fulfill our responsibilities assigned to us by recent Presidential directives which have an impact on the housing of all Federal agencies.

Under the reorganization, we will have a planning office which will concern itself with the implementation of the Intergovernmental Cooperation Act, Executive Order 11512, "Planning, Acquisition and Management of Federal Space," and the various directives requiring enforcement of environmental quality requirements.

Of more immediate interest to your offices will be the change which has been made with respect to Public Buildings Service activities operations in the National Capital Region. We have transferred all of the design, construction, and space management functions performed for the District of Columbia and the states of Maryland, Virginia and West Virginia to the Central Office. These functions were formerly performed by the General Services Administration, Region 3 office under the jurisdiction of our Regional Administrator and Regional Director, PBS. The new organization will permit my more direct involvement with matters which may be of concern to your office, and should assure better communication and more satisfactory performance.

The Commissioner of the Public Buildings Service, Arthur F. Sampson, is also my Deputy Administrator for Special Projects. He has the responsibility to put this new organization into operation and will be of invaluable assistance to me in carrying out President Nixon's program for the National Capital Region. I can assure you of his desire to meet your needs promptly and efficiently.

Sincerely,

*Robert L. Kunzig*  
Robert L. Kunzig  
Administrator

DD/S Distribution:

Orig - D/L, w/cy of ExDir's RS dtd 1 Dec 70

1 - DD/S Subject, w/O of ExDir's RS dtd 1 Dec 70 ✓

Enclosure

Note: All room numbers are in the  
GS Bldg., 19th & E Sts. NW  
all extensions are on IDS  
code 183, except where  
indicated otherwise.

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GENERAL SERVICES ADMINISTRATION  
PUBLIC BUILDINGS SERVICE

Office of the Commissioner

Correspondence Symbol	Title	Name	Room No.	Extension
P	Commissioner	A. F. Sampson	6344	4193
PD	Deputy Commissioner	W. H. Sanders	6344	4391
PL (Actg.)	Confidential Assistant to the Commissioner	John Price	6331	6111

Office of the Executive Director

PF	Executive Director	I. E. Friedlander	6340	4502
	Actg. Deputy Executive Director	W. H. Eastman	5332	2219

Office of Operational Planning

PG	Actg. Assistant Commissioner	R. I. Nixon	5312	5825
	Actg. Deputy Assistant Commissioner	R. S. Eckert	5314	5825

Office of Operating Programs

PM	Actg. Assistant Commissioner	L. F. Roush	6331	6111
PMC	Actg. Director Design and Construction		2045 ROB	13-34836
PMR	Actg. Director Space Management	R. Gaskins	7931 ROB	13-33147

Office of Construction Management

PC	Actg. Assistant Commissioner	W. Meisen	3341	4731
PCA	Actg. Deputy Assistant Commissioner	T. L. Peyton	3341	6807

Office of Buildings Management

PB	Assistant Commissioner	A. W. Innamorati	4341	4494
	Deputy Assistant Commissioner	F. L. Capps	4341	4494

Office of Space Management

PR	Actg. Assistant Commissioner		7344	5363
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